



TxCDBG

2015 Community Enhancement (CE) Fund Application Workshop



Application Deadline

August 6, 2015

5:00 PM





Agenda

- I. CE Overview
- II. Eligible Activities
- III. Scoring
- IV. CDBG Requirements
- V. Documenting the National Objective



I. CE Overview

The purpose of the CE Fund is to enhance a local community by developing enhancements that address any of the following needs:

- Public Health;
- Community Centers;
- Workforce Development/Education;
- Public Safety; and/or
- Renewable Energy (as part of a public facility).





Grant Amount

Minimum: \$50,000

Maximum: \$350,000



What is an “*Enhancement*”?

The services and/or functions of a proposed enhancement funded by the CE Fund must be currently limited or unavailable within an applicant’s jurisdiction.





Eligible Applicants

Non-entitlement cities - populations less than 50,000 thousand persons;

- Cities that are not designated as a central city of a metropolitan statistical area; or
 - Cities that are not participating in urban county programs.
- Non-entitlement counties generally have fewer than 200,000 persons in the non-entitlement cities and unincorporated areas located in the county.





Beneficiaries

The CE Fund requires that all proposed activities within an application meet the NPO of principally benefitting persons of low- to moderate-income.





Beneficiaries

- Incorporated City: the beneficiaries are limited to persons located within the city's limits.
- County: May only benefit persons in the unincorporated areas of the county or countywide (including those persons in incorporated cities within the county).





Sustainability

Applicants must agree to provide for the continued and reasonable operation and maintenance of the facility for the enjoyment and use of the public for a minimum of five (5) years.





II. Eligible Activities

- Public Health - Develop enhancements that meet the needs of the public's health.
 - public health clinics
 - dental clinics
 - hospitals (including satellite branches or clinics for a regional hospital)
 - fitness facilities





Eligible Activities (Cont'd)

- Community Centers - Develop enhancements that address the need of a location within a community that is able to host gatherings and events.
 - community centers
 - multi-purpose gymnasiums
 - facilities at a park
 - auditoriums
 - civic centers





Eligible Activities (Cont'd)

- Workforce Development/Education - Develop enhancements that meet the educational and workforce development needs of a community.
 - continuing/vocational education facilities
 - a satellite college campus
 - a library





Eligible Activities (Cont'd)

- Public Safety - Develop enhancements, to also include the purchase of equipment, that would meet the needs of the public's safety.
 - fire/EMS stations (including those for volunteer fire departments)
 - ambulances
 - fire trucks and firefighting equipment





Eligible Activities (Cont'd)

- Renewable Energy - Funds for projects that would provide renewable, cost-effective sources of energy for public facilities and/or infrastructure that must demonstrate a cost savings of at least 25%.
 - wastewater treatment plants
 - water treatment plants
 - lift stations
 - water wells
 - desalination plants





Eligible Activities (Cont'd)

The “development” of a facility can include the construction of a new building or the rehabilitation of an existing structure. An existing structure may be redeveloped into a facility to meet a community’s needs.





Ineligible Activities

- Regulations expressly prohibit:
- construction of buildings and facilities used for the general conduct of government (e.g., city halls and courthouses);
- financing of political activities;
- purchase of construction equipment;
- income payments, such as housing allowances;
- new housing construction; and
- operating and maintenance expenses of public facilities, improvements and services.





III. Scoring

LMI Percentage (20 point maximum)

- Points will be given based upon the percentage of beneficiaries that are identified as persons of low- to moderate-income.





Scoring (cont'd)

Partnerships (20 point maximum)

- Does the applicant have a documented partnership(s) with an organization that will utilize the enhancement?





Scoring (cont'd)

Multi-need Facility (15 points maximum)

- Does the enhancement project meet multiple needs?
 - Public Health
 - Community Gatherings
 - Workforce Development/Education
 - Public Safety





Scoring (cont'd)

Sustainability (10 points maximum)

- The applicant (or partner) has documented its commitment to the sustainability of the enhancement.





Scoring (cont'd)

Match (20 points maximum)

- If matching funds are provided, full points will be awarded based on the following:
 - Applicant population of 5,000 or less
match of at least 5%
 - Applicant population of 5,001 or more
match of at least 10%





Scoring (cont'd)

Other TxCDBG Funding (10 points maximum)

- The applicant **did not** receive funding in the 2013-2014 cycle of the Community Development (CD) Fund.





Scoring (cont'd)

Administration and Engineering Costs (10 points maximum)

- Total TxCDBG costs for administration and engineering do not exceed a combined 35% of total TxCDBG cost for construction and acquisition.





Funding Priorities

The applications are categorized by community need identified and ranked by score:

- Public Health
- Community Centers
- Workforce Development/Education
- Public Safety
- Renewable Energy





Funding Priorities (cont'd)

Example

Public Health	Community Centers	Workforce Dev.	Public Safety	Renewable Energy
City A Score: 95	City C Score: 100	County X Score: 90	County Z Score: 100	County L Score: 65
City B Score: 90	County D Score: 95	City Y Score: 85	County N Score: 90	City M Score: 52

- Highest scoring applicant in each category awarded (top row)
- Remaining apps. ranked by score and awarded as funds allow





IV. CDBG Requirements

Resolution

- Authorizes submission of the application
- Documents amount requested and commitment to matching funds
- Authorizes signatory





Citizen Participation

- Published 72 hours prior to hearing
 - Weekdays – after 5:00 pm
 - Weekend – convenient time
 - Interpreter if needed
 - Resolution and Public Hearing cannot occur on same day
- Publish 5 days prior to submitting application
 - Identify TxCDBG fund category
 - Amount of TxCDBG funds requested
 - Short description of proposed project
 - Location(s) of the project activities
 - Location and hours when the application will be available for public review





Thresholds

- 12 month
- 24 month
- Demonstrate satisfactory performance on previous awards
- Levy property/sales tax
- Resolved outstanding compliance and audit findings
- Most recent annual audit (2013 or later)





V. Documenting the National Objective



Documenting Beneficiaries

What information do we collect?

- Number of beneficiaries
- Income levels
- Gender
- Race/Ethnicity
- Location

Why?

- To satisfy a CDBG National Program Objective: principally benefit low- to moderate-income persons (51% LMI).





Census Rules

- 60% of a Census Geographic Area's population must receive benefits in order for that area's Census data to be eligible
- The Census Geographic Areas for which we have income data are: County-wide, City-wide, Census Tract, **Block Group**
- Resources: LMISD spreadsheet, American Fact Finder (www.factfinder2.census.gov)



Census FAQs

- Where is the LMISD?
 - TexasAgriculture.gov >> Grants & Services >> Community Development >> All Resources >> Beneficiary Documentation
- What information is contained in the LMISD?
 - Census-based population and income data





Census FAQs

- How do I calculate LMI % ?
 - Divide the Low/Mod population by the total population (LOWMODUNIV)





LMISD Spreadsheet

- 2000 census vs 2010 census
- American Community Survey (ACS) based
- Initially only available down to the census tract level
- Finally provided down to the block group level
- Now based on more recent data – expect changes!
- Effective July 1, 2014



LMISD Spreadsheet

- The new data
 - Provided in three sets
 - “City- or entity-wide” for entitlement
 - “City- or entity-wide” for non-entitlement
 - All block groups in the entire state
 - No longer provides:
 - Number of housing units
 - The POP100 population total
 - Breakouts of very low, low, and moderate income person
 - Split block groups





LMISD Spreadsheet

- “Local Units of Gov (Non-Ent)” data
 - Substitution only allowed with institutional data
 - Income surveys results cannot be used





LMISD Spreadsheet

LMISD

Winkler County, Texas	495		2,775	6,845
Wise County, Texas	497		21,550	57,000
Wood County, Texas	499		14,740	39,200
Yoakum County, Texas	501		3,160	7,610
Young County, Texas	503		7,060	18,140
Zapata County, Texas	505		8,250	13,600
Zavala County, Texas	507		7,700	11,280
VCD Cayuga CCD, Anderson County, Texas	001	90650	345	815
VCD Elkhart CCD, Anderson County, Texas	001	91205	3,235	6,750
VCD Frankston CCD, Anderson County, Texas	001	91390	1,820	5,145
VCD Montalba-Tennessee Colony CCD, Anderson County, Texas	001	92615	1,710	4,920
VCD Palestine CCD, Anderson County, Texas	001	92945	11,995	27,905
VCD Andrews North CCD, Andrews County, Texas	003	90085	4,465	11,725
VCD Andrews South CCD, Andrews County, Texas	003	90090	580	2,320
VCD Diboll CCD, Angelina County, Texas	005	91045	3,100	7,465
VCD Huntington CCD, Angelina County, Texas	005	91855	3,815	11,120
VCD Lufkin CCD, Angelina County, Texas	005	92325	20,800	50,085
VCD Pollok CCD, Angelina County, Texas	005	93090	4,225	10,810
VCD Zavalla CCD, Angelina County, Texas	005	94315	1,095	2,705
VCD Fulton CCD, Aransas County, Texas	007	91420	2,395	5,895
VCD Rockport CCD, Aransas County, Texas	007	93295	6,585	17,115
VCD Archer City CCD, Archer County, Texas	009	90130	1,270	3,490
VCD Holliday CCD, Archer County, Texas	009	91815	1,085	5,495
VCD Claude North CCD, Armstrong County, Texas	011	90740	105	395
VCD Claude South CCD, Armstrong County, Texas	011	90745	490	1,445
VCD Comanche CCD, Armstrong County, Texas	011	90505	110	370
LOCAL BLOCK GROUPS STATEWIDE				
LOCAL UNITS OF GOV (NON-ENT)				
LOCAL UNITS OF GOV (ENT)				



LMISD Spreadsheet

- If you need to recreate split-block groups...
- Talk to Trent first!





Gender & Race/Ethnicity Data

- Use most recent ACS data
 - 2013 ACS 5-year Estimates
 - Table DP05
- This cycle's Census data was collected differently than in the past.
- It may be necessary to make adjustments to be sure beneficiary info makes sense.





Statistical Inference

Example: LOWMODUNIV population is 100. Gender data shows 52 males and 55 females.

Maintain *proportion*:

- $52 + 55 = 107$
- $52 / 107 = 0.4859$ (~49%)
- $100 * .4859 = \sim 49$ males (51 females)





Statistical Inference

- Race/Ethnicity
 - Enter DP05 data into newly developed “Race and Ethnicity Calculator”





Survey Rules

- Minimum 80% response rate with 100% effort (two attempts per house)
- Random sample required if surveying ≥ 200 households (optional if < 200)
- Approved surveys are good for 5 years (so for the 2015-2016 cycle, surveys from 3/1/10 are OK)
- Location Form must also be submitted





Survey Rules

- For random sample surveys, we only count Sample Pool responses.
- Vacancies are not counted.
- **Non-responses count as a non-LMI response** at the average family size of all respondents.





Survey FAQs

- Where are the forms?
 - TexasAgriculture.gov >> Grants & Services >> Community Development >> All Resources >> Beneficiary Documentation
- Which forms do I need?
 - Survey Methodology Manual, Survey Questionnaire, Survey Tabulation Form, maybe Random Number Generator/Sample Size Calculator depending on size of survey





Survey FAQs

- What's the difference between a census type survey and a simple random sample survey?
 - “Census-style” surveys count 100% of the responses received.





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VI. Questions and Answers